Tuesday, October 13, 2026 REGULAR MEETING PROPOSED AGENDA

SUTTONS BAY BINGHAM DISTRICT LIBRARY Board of Trustees Regular Monthly Meeting to be held in the library's main floor reading area at 6:00pm.

I. CALL TO ORDER and ROLL CALL

II. AGENDA CHANGES and APPROVAL

III. PUBLIC COMMENTS:

IV. SECRETARY'S REPORT: G.Carlson/Coulter

V. TREASURER'S REPORT: Cartwright

September 2026 expenditures are in line with our approved budget update.

September 2026 expenditures are generally in line with our approved budget update. The following accounts are spending above budget for this early in the fiscal year. Do we expect spending to decrease for the remainder of the year or should we recalculate our budget for an upcoming adjustment?

- Staff and Payroll Expenses for Substitutes (49%) and Pages (52%)
- Repair & Maintenance (52%)

The Michigan Class Interest of $1,368.00 is not reflected in the September financials for a balance of $430,148.07 as of 9/30/2026.

Auditor will be at the library on 10/22/2026.

VI. OLD BUSINESS

A. Update on Interior Reconfiguration according to 5 year Strategic Plan (N.Danke)

B. Personnel Policy Review(Pending) (C. Bawden, D.Vaughan, Rebecca Carlson)

D. MERS update (N. Danke)

E. TIF update (N. Danke)

VII. NEW BUSINESS

A. Health insurance renewal for 2027

B. Cybersecurity update review

C.

VIII. REPORTS

A. Library Director's Report – N. Danke

B. Friends — Shannahan

C. Townships and Village Reports -
G. Carlson/Vaughan, Cartwright /Bawden, Coulter/R. Carlson

D. Chamber of Commerce Report

E. BOT Final Comments — All

IX. Public comment

X. MOTION TO ADJOURN — Coulter

Note: Next regularly scheduled meeting, Tuesday, November 10, 2026 at 6:00 p.m.
Quorum (4) required. Contact Jeannie Coulter (231-883-3817) if unable to attend.