

October 16, 2024 REGULAR MEETING PROPOSED AGENDA

SUTTONS BAY BINGHAM DISTRICT LIBRARY

Board of Trustees Regular Monthly Meeting. Main floor reading area.

October 16, 2024 9:00am.

- I. CALL TO ORDER and ROLL CALL
- II. AGENDA CHANGES and APPROVAL
- III. PUBLIC COMMENTS -
- IV. SECRETARY'S REPORT - Rieger
- V. TREASURER'S REPORT - Graves

During the month of September our financial balance decreased by \$17,614.78. There were no unusual or unexpected expenses. There were five electronic transfers, two to pay utility bills, two for health insurance, and one to cover federal payroll taxes. Checks 15571 to 15591 were written to cover pending bills . There were fifteen direct deposits made to cover payroll plus one check for the new employee. We are well within our total budget for the year.

VI. OLD BUSINESS

- A. Drinking fountain repair and bathroom remodeling
- B. Mary Ann Arvo artwork update. Nellie
- C. Five year strategic plan. Jeannie, Nellie and Autumn

VII. NEW BUSINESS

- A. Exterior maintenance by Easling Home Maintenance

Good day. I have gone over my notes from our meeting the other day and have come up with a ballpark figure. To annually clean the exterior of the building in a soft wash format, power wash the entry and trim the necessary trees will be approximately \$1300.00. EHM provides services at \$60 per hr per employee with an additional fee for disposal of yard waste. This only an estimate as we will bill you on the actual time and materials necessary to complete the job. If you have any questions feel free to contact me directly

- B. Policy review Americans with Disability Act
- C. Policy review - Public comments at BOT meetings
- D. Policy review- FOIA Freedom of Information Act

VIII. REPORTS

- A. Library Director's Report - Nellie
- B. Friends — Shannahan
- C. Townships and Village Reports -
Graves/, Cartwright /Boone, Coulter/Rieger
- D. Chamber of Commerce Report
- E. BOT Final Comments — All

IX. Public comment

X. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, November 20, 2024 at 9:00 AM
Quorum required. Contact Sandy Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.