April 17, 2024 REGULAR MEETING PROPOSED AGENDA

SUTTONS BAY BINGHAM DISTRICT LIBRARY
Board of Trustees Regular Monthly Meeting. Main floor reading area.
April17, 2024 9:00am

I.   CALL TO ORDER and ROLL CALL

II.   AGENDA CHANGES and APPROVAL
III. PUBLIC COMMENTS -
IV. SECRETARY'S REPORT - Rieger
V.   TREASURER'S REPORT - Graves

During the month of February our financial balance increased by $62,062.32. There were no unusual or unexpected expenses. There were four electronic transfers, two to pay utility bills, one for health insurance, and one to cover payroll taxes. Checks 15438 to 15456 were written to cover pending bills. There were thirteen direct deposits made to cover payroll. We are well within our total budget for the year.

During the month of March our financial balance increased by $66,711.05. There were no unusual or unexpected expenses. There were four electronic transfers, two to pay utility bills, one for health insurance, and one to cover payroll taxes. Checks 15457 to 15467 were written to cover pending bills. There were twelve direct deposits made to cover payroll. A CD matured and a new CD was purchased for $100,000.00. We are well within our total budget for the year.

VI. OLD BUSINESS

A.   Drinking fountain repair or replacement.

B.   Community room enhancements. Nellie, Suzanne

C. Five year strategic plan. Jeannie, Nellie and Autumn

D. Millage request

E.. Fire alarm system repairs

VII. NEW BUSINESS

A. Approval of changes to the Personnel Policy regarding FEML Family Emergency Medical Leave

B.Native American sculpture

C. Need for new board member from Suttons Bay Twp.

VIII. REPORTS

A. Library Director's Report - Nellie

B. Friends — Shannahan

C. Townships and Village Reports -
   Graves/Albrecht, Wawrzyniak /Boone, Coulter/Rieger

D. Chamber of Commerce Report

E. BOT Final Comments — All

IX. Public comment

X. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, May15, 2024 at 9:00 AM
Quorum required. Contact Sandy Boone (231-409-0524) if unable to
attend.