

February 21, 2024 REGULAR MEETING PROPOSED AGENDA

SUTTONS BAY BINGHAM DISTRICT LIBRARY

**Board of Trustees Regular Monthly Meeting. Lower level Community Room
February 21, 2024 9:00am**

I. CALL TO ORDER and ROLL CALL

II. AGENDA CHANGES and APPROVAL

III. PUBLIC COMMENTS -

IV. SECRETARY'S REPORT - Rieger

V. TREASURER'S REPORT - Graves

During the month of January our financial balance increased by \$71,895.78. There were no unusual or unexpected expenses. There were three electronic transfers, one to pay a utility bill, one for health insurance, and one to cover payroll taxes. Checks 15415 to 15437 were written to cover pending bills. There were fourteen direct deposits made to cover payroll. We are well within our total budget for the year.

VI. OLD BUSINESS

A. Drinking fountain repair or replacement.

B. Community room enhancements. Nellie, Suzanne

C. Five year strategic plan. Jeannie, Nellie and Autumn

D. Millage request

E..

VII. NEW BUSINESS

- A. Approval of changes to the Personnel Policy
- B. Change to Library Directors Contract regarding salary and insurance.
- C. New supply of library cards to cost \$2000 to last 4-5 years.
- D.

VIII. REPORTS

- A. Library Director's Report - Nellie
- B. Friends — Shannahan
- C. Townships and Village Reports -
Graves/Albrecht, Wawrzyniak /Boone, Coulter/Rieger
- D. Chamber of Commerce Report
- E. BOT Final Comments — All

IX. Public comment

X. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, March 21, 2024 at 9:00 AM
Quorum required. Contact Sandy Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.