

January 17, 2024 REGULAR MEETING PROPOSED AGENDA

SUTTONS BAY BINGHAM DISTRICT LIBRARY

Board of Trustees Regular Monthly Meeting. Library main floor seating area
January 17, 2024 9:00am

I. CALL TO ORDER and ROLL CALL

II. AGENDA CHANGES and APPROVAL

III. PUBLIC COMMENTS -

IV. SECRETARY'S REPORT - Rieger

V. TREASURER'S REPORT - Graves

During the month of December our financial balance increased by approximately \$6,000.00. There were no unusual or unexpected expenses. There were five electronic transfers, three to pay utility bills, one for health insurance (new employee coverage), and one to cover payroll taxes. Checks 15401 to 15414 were written to cover pending bills. There were fifteen direct deposits made to cover payroll. We are well within our total budget for the year.

VI. OLD BUSINESS

A. Drinking fountain repair or replacement.

B. Update on health insurance. Rieger, Wawrzyniak and Danke

C. Community room enhancements. Nellie, Suzanne

D. Five year strategic plan. Jeannie, Nellie and Autumn

E. Defibrillator device training date this Friday, 9am at the Fire Station

F. After our approval of the December 20, 2023 Board minutes, our library millage request will be given to the county clerk for wording approval

VII. NEW BUSINESS

- A. Amend budget to show an increase in spending due to new. personnel insurance coverage. Graves
- B. Trustee terms ending in 2024
- C. Election of officers
- D. Approval of changes to the Personnel Policy
- E. Oath of Office

VIII. REPORTS

- A. Library Director's Report - Nellie
- B. Friends — Shannahan
- C. Townships and Village Reports - Graves/Albrecht, Wawrzyniak /Boone, Coulter/Rieger
- D. Chamber of Commerce Report
- E. BOT Final Comments — All
- F. Public comment

IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, February 21, 2024 at 9:00 AM
Quorum required. Contact Sandy Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.