

September 20, 2023 REGULAR MEETING PROPOSED AGENDA

SUTTONS BAY-BINGHAM DISTRICT LIBRARY

Board of Trustees Regular Monthly Meeting. Library main floor seating area

September 20, 2023 9:00am

- I. CALL TO ORDER and ROLL CALL
- II. AGENDA CHANGES and APPROVAL
- III. PUBLIC COMMENTS -
- IV. SECRETARY'S REPORT - Rieger
- V. TREASURER'S REPORT - Graves

During the month of August our financial balance decreased by approximately \$13,670.00. There were no unusual or unexpected expenses. There were three electronic transfers, two to pay utility bills and one to cover payroll taxes. Checks 15326 to 15342 were written to cover pending bills. There were fifteen direct deposits made to cover payroll. Our annual audit by Tobin and Company was completed and no problems were found. We are well within our total budget for the year.

VI. OLD BUSINESS

- A. Drinking fountain repair or replacement.
- B. Update on health insurance. Rieger, Wawrzyniak and Danke
- C. Community room enhancements
- D. Five year strategic plan

VII. NEW BUSINESS

- A. Approval of Trustee Policies and Procedures
- B.
- C.

VIII. REPORTS

- A. Library Director's Report - Nellie
- B. Friends — Shannahan
- C. Townships and Village Reports -
Graves/Albrecht, Wawrzyniak /Boone, Coulter/Rieger
- D. Chamber of Commerce Report
- E. BOT Final Comments — All
- F. Public comment

IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, October 18, 2023 at 9:00 AM
Quorum required. Contact Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.