

## **June 21, 2023 REGULAR MEETING PROPOSED AGENDA**

### **SUTTONS BAY-BINGHAM DISTRICT LIBRARY**

Board of Trustees Monthly Meeting. Library main floor seating area. June 21, 2023 9:00am

- I. CALL TO ORDER and ROLL CALL**
- II. AGENDA CHANGES and APPROVAL**
- III. PUBLIC COMMENTS -**
- IV. SECRETARY'S REPORT - Rieger**
- V. TREASURER'S REPORT - Graves**

During the month of May our financial balance decreased by approximately \$5,800.00. There were no unusual or unexpected expenses. There were three electronic transfers. Two were to pay utility bills and one was to cover payroll taxes. Checks 15265 to 15283 were written to cover pending bills. There were seventeen direct deposits made to cover payroll. We are well within our total budget for the year. However, there are three areas where we need to increase the 22-23 budget to cover funds spent in that area.

Category		Increase	new budget amount
973 – 5012	Materials processing	360.00	360.00
807 - 6230	Adm. Legal and Prof.	600.00	8100.00
808 - 6250	Dues	2100.00	4600.00

### **VI. OLD BUSINESS**

**A. Community room enhancements - Albrecht**

**B. Lighting replacement in the office and cd entry area, drinking fountain repair or replacement.**

## VII. NEW BUSINESS

- A. Updated budget adoption for July 1, 2023 through June 30, 2024.
- B. Trustee policies.
- C. Signing of directors contract.
- D. Information on health insurance. Rieger, Wawrzyniak and Danke

## VIII. REPORTS

- A. Library Director's Report, Landscaping and Maintenance - Danke
- B. Friends — Shannahan
- C. Townships and Village Reports - Graves/Albrecht, Wawrzyniak /Boone, Coulter/Rieger
- D. Chamber of Commerce Report
- E. BOT Final Comments — All
- F. Public comment

## IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, July 19, 2023 at 9:00 AM  
Quorum required. Contact Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.