

February 15, 2023 REGULAR MEETING PROPOSED AGENDA

SUTTONS BAY-BINGHAM DISTRICT LIBRARY

Board of Trustees Monthly Meeting. Library main floor seating area

February 15, 2023 9:00am

I. CALL TO ORDER and ROLL CALL

II. AGENDA CHANGES and APPROVAL

III. PUBLIC COMMENTS -

IV. SECRETARY'S REPORT - Wawrynsniak

V. TREASURER'S REPORT - Graves

During the month of January our financial balance increased by approximately \$68,160.00. There were no unusual or unexpected expenses. There was one electronic transfer to pay a utility bill and one to cover payroll taxes. Checks 15192 to 15201 were written incorrectly and voided. Checks 15202 to 15217 were written to cover pending bills. There were thirteen direct deposits made to cover payroll. We also purchased a CD for \$100,000.00 (13 months at 4.25%) We are well within our total budget for the year.

VI. OLD BUSINESS

A. Community room enhancements - Albrecht

B. Policies and Procedures Policies and Procedures
Boone, Rieger and Danke will review internet usage

C.

VII. NEW BUSINESS

A. March meeting

B. Trustee policies and training

VIII. REPORTS

A. Library Director's Report - Nellie

Landscaping and Maintenance

B. Friends — Shannahan

C. Townships and Village Reports -

Graves/Albrecht, Wawrzyniak /Boone, Coulter/Rieger

D. Chamber of Commerce Report

E. BOT Final Comments — All

F. Public comment

IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, March 15, 2023 at 9:00 AM
Quorum required. Contact Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.