

November 16, 2022 REGULAR MEETING PROPOSED AGENDA

SUTTONS BAY-BINGHAM DISTRICT LIBRARY

Board of Trustees Monthly Meeting Library Community Room-**IN PERSON**

Zoom is not allowed at this time, but is available to the public.

November 16, 2022, 9:00am

I. CALL TO ORDER and ROLL CALL

II. AGENDA CHANGES and APPROVAL

III. PUBLIC COMMENTS - Jim Shannahan FOL

IV. SECRETARY'S REPORT - Coulter

V. TREASURER'S REPORT - Graves

During the month of October our financial balance decreased by approximately \$19,930. There were no unusual or unexpected expenses. There were two electronic transfers to pay utility bills, and one to cover payroll taxes. Checks 15136 to 15154 were written to cover pending bills. There were fifteen direct deposits made to cover payroll. We are well within our total budget for the year.

VI. OLD BUSINESS

A. Library Entrance update

B. Community room enhancements - Albrecht

C. Ribbon cutting for new entry.

VII. NEW BUSINESS

A. Policies and Procedure's completion status

B.

C.

VIII. REPORTS

- A. Library Director's Report
Landscaping and Maintenance
- B. Friends — Shannahan
- C. Townships and Village Reports -
Graves/Albrecht, Wawrzyniak /Boone, Coulter/Rieger
- D. Chamber of Commerce Report
- E. BOT Final Comments — All
- F. Public comment

IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, December 21, 2022 at 9:00 AM
Quorum required. Contact Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.