

## **October 19, 2022 REGULAR MEETING PROPOSED AGENDA**

### **SUTTONS BAY-BINGHAM DISTRICT LIBRARY**

Board of Trustees Monthly Meeting Library Community Room-**IN PERSON**

Zoom is not allowed at this time, but is available to the public.

October 19, 2022, 9:00am

- I. CALL TO ORDER and ROLL CALL
  
- II. AGENDA CHANGES and APPROVAL
- III. PUBLIC COMMENTS - Jim Shannahan FOL
- IV. SECRETARY'S REPORT - Coulter
- V. TREASURER'S REPORT - Graves

During the month of September our financial balance decreased by approximately \$29,287. There were no unusual or unexpected expenses. There were two electronic transfers to pay utility bills, and one to cover payroll taxes. Checks 15119 to 15135 were written to cover pending bills. There were fifteen direct deposits made to cover payroll. We are well within our total budget for the year.

### **VI. OLD BUSINESS**

A. Library Entrance update

B. Community room enhancements - Albrecht

### **VII. NEW BUSINESS**

A. Closing times for Christmas and New Years holidays

B. Ribbon cutting for new entry.

C. GALA library liability coverage and permits

D. Assistant Director position

## VIII. REPORTS

- A. Library Director's Report - Erica  
Landscaping and Maintenance
- B. Friends — Shannahan
- C. Townships and Village Reports -  
Graves/Albrecht, Wawrzyniak /Boone, Coulter/Rieger
- D. Chamber of Commerce Report
- E. BOT Final Comments — All
- F. Public comment

## IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, November 16, 2022 at 9:00 AM  
Quorum required. Contact Boone (231-409-0524) if unable to attend.