

## July 20, 2022 REGULAR MEETING PROPOSED AGENDA

### SUTTONS BAY-BINGHAM DISTRICT LIBRARY

Board of Trustees Monthly Meeting Library Community Room-**IN PERSON**

Zoom is not allowed at this time, but is available to the public.

July 20, 2022, 9:30am

#### I. CALL TO ORDER and ROLL CALL

#### II. AGENDA CHANGES and APPROVAL

#### III. PUBLIC COMMENTS

#### IV. SECRETARY'S REPORT - Coulter

#### V. TREASURER'S REPORT - Graves

During the month of June our financial balance decreased by approximately \$16,280. There were no unusual or unexpected expenses.

There were three electronic transfers to cover utility bills and payroll taxes. There were twenty-three direct deposits for payroll. Checks 15060 to 15080 were written to cover pending bills. We over spent our budget for the year in two areas. Library materials need an additional \$1,050 and Building and Equipment (computer technology )needs \$7,900. We expect to have additional expenses this coming year for enhancements to the library entrance.

#### VI. OLD BUSINESS

##### A. Library Entrance update

B.

C.

VII. NEW BUSINESS

A. Annual Policy Review

B. Adjustment to budget

C. Policies and Procedures

D. Updates to Community Meeting Room

VIII. REPORTS

A. Library Director's Report - Danke

Landscaping and Maintenance

B. Friends — Shannahan

C. Townships and Village Reports -

Graves/Albrecht, Wawrzyniak /Boone, Coulter/Rieger

D. Chamber of Commerce Report

E. BOT Final Comments — All

F. Public comment

IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, August 17, 2022 at 9:30 AM  
Quorum required. Contact Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.