

**May 18, 2022 9:00am - Public examination of 2022-2023 Budget for
Suttons Bay Bingham District Library**

May 18, 2022 REGULAR MEETING PROPOSED AGENDA

SUTTONS BAY-BINGHAM DISTRICT LIBRARY

Board of Trustees Monthly Meeting Library Community Room-**IN PERSON**

Zoom is not allowed at this time, but is available to the public.

May 18, 2022, 9:30am

I. CALL TO ORDER and ROLL CALL

II. AGENDA CHANGES and APPROVAL

III. PUBLIC COMMENTS

IV. SECRETARY'S REPORT - Coulter

V. TREASURER'S REPORT - Graves

During the month of February our financial balance increased by approximately \$28,800. There were no unusual or unexpected expenses.

There were two electronic transfers to pay utility bill and to cover payroll taxes. Thirteen electronic transfers were used to cover payroll. Checks 14983 to 15001 were written to cover pending bills. We are well within our total budget for the year.

During the month of March our financial balance increased by approximately \$29,100. There were no unusual or unexpected expenses. There were three electronic transfers. Two were to cover utility bills, and one was to cover payroll taxes. Eleven electronic transfers were used to cover payroll. Checks 15002 to 15018 were written to cover pending bills. We are well within our total budget for the year.

During the month of April our financial balance decreased by approximately \$15,400. There were no unusual or unexpected expenses. There were three electronic transfers. Two were to cover utility bills, and one was to cover payroll taxes. Thirteen electronic transfers were used to cover payroll. Checks 15020 to 15032 were written to cover pending bills. We are well within our total budget for the year.

VI. OLD BUSINESS

- A. Library Entrance update
- B. Librarian performance review progress
- C.

VII. NEW BUSINESS

- A. 2022-2023 Budget Review and Adoption
- B Motion to authorize expenditures of 2022-2023 budget
- C.Performance Review Committee: J. Coulter and S Albrecht.
- D.Remaining Policies and Procedures sections to update
 - 1. Collection and Selection Policies Rieger, Wawrzyniak, Danke.
- E.

VIII. REPORTS

- A. Library Director's Report - Danke
 - Landscaping and Maintenance
- B. Friends — Shannahan
- C. Townships and Village Reports -
 - Graves/Albrecht, Wawrzyniak /Boone, Coulter/Gregory
- D. Chamber of Commerce Report
- E. BOT Final Comments — All
- F. Public comment

IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, June 15, 2022 at 9:30 AM
Quorum required. Contact Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.