

## **February 10, 2022 REGULAR MEETING PROPOSED AGENDA**

SUTTONS BAY-BINGHAM DISTRICT LIBRARY

Board of Trustees Monthly Meeting Library Community Room-**IN PERSON**

Zoom is not allowed at this time

February 10, 2022, 2:00pm

I. CALL TO ORDER and ROLL CALL

II. AGENDA CHANGES and APPROVAL

III. PUBLIC COMMENTS

IV. SECRETARY'S REPORT - Coulter

V. TREASURER'S REPORT - Graves

VI. OLD BUSINESS

A. Review and acceptance of the Financial portion for our updated Policy and Procedures manual - Danke and Wawrysiak

B. Personnel- Paid time off proposal - see your 1/19 email from Danke

C. Update, discussion and decision on moving forward on library entrance improvements. All

## VII. NEW BUSINESS

- A. Search to fill Bingham Township BOT position
  
- B. Remaining Policy sections
  
- C. Appointment of the third BOT as signee on checking account

## VIII. REPORTS

- A. Library Director's Report - Danke  
Landscaping and Maintenance
- B. Friends — Shannahan
- C. Townships and Village Reports -  
Graves/Albrecht, Wawrzyniak /Boone, Coulter/Gregory
- D. Chamber of Commerce Report
- E. BOT Final Comments — All
- F. Public comment

## IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, March 16, 2022 at 9:30 AM  
Quorum required. Contact Boone (231-409-0524) if unable to attend.