

## **August 18, 2021 REGULAR MEETING AGENDA**

SUTTONS BAY-BINGHAM DISTRICT LIBRARY  
Board of Trustees Monthly Meeting LIBRARY COMMUNITY ROOM  
Available on Zoom  
August 18, 2021 9:30 am.

- I. CALL TO ORDER and ROLL CALL
- II. AGENDA CHANGES and APPROVAL
- III. PUBLIC COMMENTS
- IV. SECRETARY'S REPORT - Coulter
- V. TREASURER'S REPORT - Graves
  
- VI. OLD BUSINESS
  - A. Drop box repair - Fall 2021
  - B. Personnel Policy - Employee benefits by April 2022  
Albrecht, Gentges and Marilyn Riggs
  - C.
  - D.
  
- VII. NEW BUSINESS
  - A. Policies and Procedures Manual -ALL
    1. Americans with Disabilities Act
    2. Public comments
  - B. Annual Report - Danke
  - C.

## VIII. REPORTS

- A. Library Director's Report — Danke  
Landscaping and Maintenance
- B. Friends — Shannahan
- C. Townships and Village Reports -  
Graves/Albrecht, Gentges/Boone, Coulter/Gregory
- D. Chamber of Commerce Report
- E. BOT Final Comments — All
- F. Public comment

## IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, September 15, 2021 at 9:30 AM  
Quorum required. Contact Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.