

April 21, 2021 PROPOSED AGENDA (revised 4/18/21)

SUTTONS BAY-BINGHAM DISTRICT LIBRARY

Board of Trustees Monthly Meeting via ZOOM

April 21, 2021 9:30 am.

I. CALL TO ORDER and ROLL CALL

II. AGENDA CHANGES and APPROVAL

III. PUBLIC COMMENTS

IV. SECRETARY'S REPORT - Coulter

V. TREASURER'S REPORT - Graves

During the last month our financial balance has changed very little. There were no unusual bills or expenses. There was one electronic transfer to pay taxes, one for a utility bill, one for monthly Zoom fees, and twelve to cover payroll. Checks 14789 to 14808 were written to cover pending bills. Most of the work has been completed on the budget. Expenses are up a little because we are open. Financially we are doing just fine.

VI. OLD BUSINESS

A. In person board meetings

B. Community room clearing and usage - Danke

C.

VII. NEW BUSINESS

A. Proposal for annual budget. Graves, Coulter, Boone

B. Proposal for directors evaluation. Gentges, Gregory, Albrecht

C. Personnel policy adjustment

1. Benefits - All
- 2.

D. Foster Swift Policy and Procedures - All

1. Use of community room - All
2. Children and Vulnerable Adults - Gregory

VIII. REPORTS

A. Library Director's Report — Danke

Landscaping and Maintenance

B. Friends — Shannahan

C. Townships and Village Reports -

Graves/Albrecht, Gentges/Boone, Coulter/Gregory

D. Chamber of Commerce Report

E. BOT Final Comments — All

F. Public comment

IX. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, May 19, 2021 at 9:30 AM
Quorum required. Contact Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.