

December 16, 2020 AGENDA

SUTTONS BAY-BINGHAM DISTRICT LIBRARY
Board of Trustees Monthly Meeting via ZOOM
December 16, 2020 9:30 am.

I. AGENDA CHANGES and APPROVAL

II. PUBLIC COMMENTS

III. SECRETARY'S REPORT - Coulter

IV. TREASURER'S REPORT Graves

A. This is the accounting position of the library at the end of November, 2020. We have \$86,000 more in equity than a year ago. For the month there were 15 electric transfers and checks 14718 to 14739 were disbursed. There appeared to be no unusual transactions. Since the majority of our income comes from tax revenue, it is received mostly December through March. We are in good shape at the end of the "lean" period. Our annual audit has been completed. No major problems to be addressed.

Barbara Graves

V. OLD BUSINESS

- A. August Fire Inspection compliance update -Danke
- B. New reading area furniture with Friends - Albrecht
- C. Yearly report - Danke
- D.
- E.

VI. NEW BUSINESS

- A. Snow removal
- B. Library hours and policy going forward - Danke

C. January election of officers

D. Annual treasurers audit

E.

VII. OTHER REPORTS

A. Library Director's Report — Danke

B. Friends — Shannahan

C. Townships and Village Reports -
Graves/Albrecht, Gentges/Boone, Coulter/Gregory

D. Chamber of Commerce Report -

E. Landscaping and Maintenance — Danke

F. BOT Final Comments — All

G. Public comment

VIII. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, January 20, 2021. 9:30 am.
Quorum required. Contact Boone ([231-409-0524](tel:231-409-0524)) if unable to attend.