

**SUTTONS BAY-BINGHAM DISTRICT LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES – NOVEMBER 21, 2018**

CALL MEETING TO ORDER

President John Krug called the Suttons Bay-Bingham District Library Board of Trustees regular meeting to order on Wednesday, November 21, 2018, at 9:00 a.m. at the Library.

ROLL CALL OF BOARD MEMBERS - Quorum Present

Present: John Krug, Margie Johnson, Sandy Boone, Sue Gentges,

Absent and excused: Kara Gregory, Barbara Graves

Staff Present: Bradley Chaplin

Also Present: Jim Shannahan

1 AGENDA APPROVAL

Consensus to approve the Agenda as submitted.

2 SECRETARY'S REPORT- Regular Meeting Minutes – October 17, 2018

Sue Gentges/moved, Sandy Boone/supported, to approve the October 17, 2018 Minutes, PASSED.

3 PUBLIC COMMENTS

a. **Friends of the Library Representative** - Meeting next Tuesday.

b. **Other Public** - None

4. OLD BUSINESS

A. 2018 Lites, Bites and Books GALA

Bradley Chaplin said there are 130 tickets available to sell for the GALA. Six people are working on the donations. Opportunities available for volunteers.

B. Reading Area Improvement

No report.

C. Audit

Bradley Chaplin said the audit is still being worked on.

5. NEW BUSINESS

A. BOT Terms Update Roster

The roster for the Board of Trustee terms was reviewed.

B. Five Year Plan

Sandy Boone said the Committee looked at the Five Year Plan. The Committee suggests that the Board look at the plan in January 2019.

C. Current Social Issues (Potential Library Involvement)

John Krug asked the Board to think about social issues that might impact the library. The Board discussed potential library involvement in current social issues.

6. TREASURER’S REPORT

- a. No Treasurer’s Report

7. OTHER REPORTS

a. Library Director’s Report – October 2018

Bradley Chaplin submitted his Library Director’s Report for October 2018. The Library Director’s Report will be part of the Minutes.

- b. **Friends Meeting** - Kelly Slater said the GALA Committee needs volunteers to decorate.

c. Township Reports

John Krug - Suttons Bay Township
Marge Johnson – Bingham Township
Sue Gentges & Sandy Boone - Village of Suttons Bay

8. Landscaping and Maintenance

No report.

9. Adjournment

The meeting was adjourned at 10:00 a.m.

Respectfully submitted,
Marge Johnson, Secretary

Note: A regular meeting is scheduled for Wednesday, December 19, 2018 at 9:00 A.M.
Quorum required. Notify J. Krug (271-5719) if unable to attend.

