

**SUTTONS BAY-BINGHAM DISTRICT LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES – JULY 18, 2018**

CALL MEETING TO ORDER

President John Krug called the Suttons Bay-Bingham District Library Board of Trustees regular meeting to order on Wednesday, July 18, 2018, at 9:00 a.m. at the Library.

ROLL CALL OF BOARD MEMBERS - Quorum Present

Present: John Krug, Margie Johnson, Sandy Boone, Sue Gentges, Barbara Graves,
Kara Gregory

Absent and excused: None

Staff Present: Bradley Chaplin

Also Present: Jim Shannahan, Jeanie Coulter

1 AGENDA APPROVAL

Consensus to approve the Agenda as submitted.

2 SECRETARY'S REPORT- Regular Meeting Minutes – June 20, 2018

Barbara Graves/moved, Margie Johnson/supported, to approve the June 20, 2018 Regular Meeting Minutes as submitted, PASSED.

3 PUBLIC COMMENTS

a. Friends of the Library Representative - Jim Shannahan

Jim Shannahan, President of the Friends, submitted a drawing of the landscape plan for the back of the Library property. There will be underground irrigation, and the Garden Group will take care of flowers. The Village of Suttons Bay will have to approve of the landscape plan.

b. Other Public - None

4. OLD BUSINESS

a. Policy Addition

Kara Gregory submitted a draft policy addition. John Krug asked the Board members to read the policy addition and come to a conclusion. This policy addition will be on the August agenda.

b. Annual Report

John Krug said the Library's Annual Report will be published in August 2018.

c. 2018 Lights, Bites, Books Gala

Jeanie Coulter said GALA had a meeting last Friday. Jeanie Coulter said she and Sherry Tidderington will not be working on the GALA this year. John Krug asked Jim Shannahan

if he would speak to the Friends to see if they would be willing to put on the 2018 GALA. Barbara Graves said the GALA should be held this year, but there should be something instead of the silent auction. Jeannie Coulter said she will give the Friends all the information she has from previous GALA'S. Bradley Chaplin asked the Board to think about the GALA and give him some ideas.

5. NEW BUSINESS

a. Gay Pride Month

John Krug asked for comments from the Board regarding Gay Price Month, and there were none.

b. Official Postings (bulletin boards inside and outside)

Sue Gentges said the agenda is posted inside and outside on bulletin boards. The Board's meeting dates are posted outside.

Consensus of the Board to post the Library Board's Agenda on the library website.

6. TREASURER'S REPORT – Bank Statement as of June 30, 2018

Barbara Graves submitted the June 2018 Treasurer's Report.

Checking/Savings	
Chemical Bank Checking	\$ 1,499.72
Chemical Bank MM	163,365.90
Chemical Bank CD	60,748.77
Petty Cash	150.00
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Total Checking/Savings	\$ 225,764.39

ET's - 18 Checks - 14258-14301

John Krug/moved, Sandy Boone/supported, to approve the June 30, 2018 Treasurer's Reports, PASSED.

7. OTHER REPORTS

a. Library Director's Report – July 2018

Bradley Chaplin submitted his Library Director's Report for July 2018. The Library Director's Report will be part of the Minutes.

b. Friends Meeting

See under Public Comment.

c. Township Reports

John Krug - Suttons Bay Township

Marge Johnson – Bingham Township

Sue Gentges & Sandy Boone - Village of Suttons Bay

8. Landscaping and Maintenance

Bradley Chaplin said the vents in the Library were cleaned.

9. Adjournment

The meeting was adjourned at 10:03 a.m.

Respectfully submitted,
Marge Johnson, Secretary

Note: A regular meeting is scheduled for Wednesday, August 15, 2018 at 9:00 A.M.
Community Room. Quorum required. Notify J. Krug (271-5719) if unable to attend.

