

**SUTTONS BAY-BINGHAM DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
FEBRUARY 24, 2016**

CALL MEETING TO ORDER

President John Krug called the Suttons Bay-Bingham District Library Board of Trustees Meeting to order on Wednesday, February 24, 2016, at 3:07 pm at the Library.

ROLL CALL OF BOARD MEMBERS

Present: John Krug, Barbara Graves, Sue Gentges, Susan Lee

Absent: Clix Heerema, Marge Johnson

Staff Absent: Ryan Deery

Also Present: Jim Shannahan

1 AGENDA CHANGES

No changes

2 SECRETARY'S REPORT – January 27, 2016

Barbara Graves/moved, Susan Lee/supported, PASSED, to approve the January 27, 2016 Minutes

3 PUBLIC COMMENTS

a Friends of Library Representative

No report.

b Other Public - No other public comment.

4 OLD BUSINESS

a. Millage

John Krug and Ryan Deery attended the February 10th meeting of the Suttons Bay Township Board. At this time, the Township Board was not willing to commit to a decision on the .3 mill collected which is now designated for the Library. It is important for the Township to state a compelling reason for collecting or not collecting the .3 mill for the Library millage to be approved by voters in August. John suggested four areas in the community to be approached by the millage committee: 1) Social Media, 2) School Superintendent/Board of Education Members, 3) Real Estate Agents, 4) Church Officials

b. Policy and Procedures Review

The Policy and Procedures Manual is in the final stages and will be proofed by Susan Lee, Sue Gentges and Ryan Deery before the March meeting.

c. Preliminary 2016-2017 Budget

Barbara Graves will have something ready for the April meeting.

5. NEW BUSINESS

There was no new business to come before the Board at this time.

6. TREASURER'S REPORT

The Treasurer's report will be discussed and approved at the March meeting.

7. OTHER REPORTS

a. Library Director's Report

No report.

b. Friends of the Library

Jim Shannahan reported that the Friends would be meeting later in the evening and a quorum was expected.

c. Township Reports

John Krug reported on the millage discussion at the Suttons Bay Township Meeting. (*See Old Business*)

d. Landscaping and Maintenance

No report.

8. ADJOURNMENT

The meeting was adjourned at 3:35 p.m.

Sue Gentges, Acting Secretary

Note: The next regularly scheduled meeting is March 23, 2016, at 3:00 pm
Quorum required. Notify J Krug (271-5719) if unable to attend.